

Scott Belway

Tel: 778 231-4444

Email: belway@telus.net

Professional Profile

A highly skilled craftsman with superb communication skills and a solid work ethic. Takes great personal pride in being punctual and maintaining a high level of the quality, on every project. 25 years experience dealing with a wide variety of Vancouver suppliers, and experienced journeymen of numerous trades.

Employment History

Oct.2011 to Present

Small Works, Vancouver, BC

Service Manager/Handyman-1 day a week

- Repair deficiencies on plumbing, electrical, drywall, paint, flooring and cabinetry.
- Support good client relationships.
- Perform final inspection on completed homes.
- Provide prompt, courteous service to all clients.

Sept.2009 to Apr. 2011

Klondike Contracting, Vancouver, BC

Renovation Specialist/Handyman

- Work closely with clients and project managers to review scope of work and provide professional insight.
- Bid on jobs, both personally inspected and from plans.
- Coordinate and perform small renovations.
- Purchase materials needs to perform work.
- Supply, operate and maintain all tools necessary to perform work.
- Build, finish and install custom cabinets.
- Repair deficiencies from contracted work, on plumbing, electrical, drywall, paint, flooring and cabinetry.
- Communicate effectively with parties involved to ensure all work meets or exceeds the customer's expectations.
- Provide prompt, courteous service to all clients.

June.2008 to Sept.2009

Level One, Maintenance & Renovations, Vancouver, BC

Job Foreman/Handyman

- Train employees on techniques and safety for various jobs including, plumbing, woodwork, electrical, and drywall.
- Perform the most difficult tasks on various jobs throughout the greater Vancouver area.
- Direct workers on various renovation and maintenance projects while overseeing work quality and progress.
- Build and install all custom cabinets and woodwork on various jobs.
- Provide prompt courteous service to all clients.

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Sept. 2007 to April 2008

Vancouver Film School, Vancouver, BC

Manager of Facilities

- Hire, supervise and train 5 facilities maintenance employees.
- Supervise and train 4 guest services employees.
- Negotiate service contracts: saving \$46 thousand dollars per year on re-negotiated contracts (i.e. janitorial, waste disposal, painting).
- Supervise all facilities work and renovations.
- Authorized all facility invoices: working budget of \$1.09 million.
- Organized and managed the painting and cosmetic upgrade to 8 campuses: budget of \$210 thousand.
- Effectively communicate with department heads, manager's administrators, architects, engineers and contractors.
- Draft and implemented safety, and emergency procedure protocols for all 9 campuses.

Oct. 2004 to Aug. 2007

Vancouver Film School, Vancouver, BC

Senior Worker -Facilities and Operations (3 to 4 days/week)

- Install, repair and maintain all doors, door closers, locking mechanisms and fixtures.
- Repair, maintain and install plumbing and electrical fixtures.
- Design, built and install cabinetry, large and small.
- Repair and paint dry wall, wood and metal structures both interior and exterior.
- Estimate project costs, man hours and engage qualified tradesman when required.
- Read blueprints.
- Instruct junior workers in proper repair techniques, safety and school policies.
- Communicate with staff to identify and coordinate repairs.
- Locate and purchase all site materials and project tools.
- Diagnose heating and cooling problems.
- Repair wood and vinyl flooring.
- Repair windows, wood and metal frame.

May 1994 to Aug. 2007

Self-Employed, Vancouver, BC

Handyman / private contractor

- Renovate kitchens, bathrooms and offices.
- Repair and install electrical and plumbing fixtures.
- Install and adjust door and door hardware.
- Built and repair cabinetry and counters.
- Paint and repair drywall, lath and plaster.
- Install baseboards and crown moldings.
- Install and repair wood and vinyl flooring.
- Provide prompt courteous service to all clients.

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January 1991 to present

Vancouver School Board, Vancouver, BC

Instructor, Adult Education: Beginners Woodturning

- Design, organize and instruct woodturning courses.
- Prepare and purchase all materials.
- Create and design course projects.
- Repair and maintain shop tools and equipment.

Nov. 2001 to Dec. 2002

Traylor & Co., Vancouver BC

Apprentice Cabinetry and Furniture Maker

- Assist senior cabinet and furniture makers.
- Built cabinetry and furniture.
- Maintain and adjust machinery.
- Read plans.
- Clean and organize shop area.

Dec.1998 to Oct 2001

Even Flow Plumbing, Vancouver, BC

Apprentice Plumber's apprentice

- Dig trenches, operate jackhammer.
- Perform minor carpentry.
- Measure, cut and install pressurized water lines.
- Measure, cut and install drainage line.
- Clean and organize work site.
- Maintain and clean all tools.

April 1993 to Nov. 1998

Marquee Blinds, Vancouver, BC

Apprentice Preparation and Painter

- Repair and replace all damaged or rotted wood.
- Strip old paint using blowtorch and scrapers.
- Sand, clean and prepare all surfaces for paint.
- Paint and caulk interior and exterior walls and trim.
- Clean all brushes, rollers.
- Clean and organize worksite.
- Maintain and clean all tools.

Education:

1982

Kwantlen University College, Vancouver, BC

Physics, Math and English (GPA 3.86)

1981 Graduate

Matthew McNair Secondary School, Richmond, BC